

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

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MINUTES
20th June 2024

Present: Chair Richard Rains, Vice Chair Lynda Hoyle and Cllrs David Barnett, Colin Veitch, Michelle Wallis, Alan Mercer and Stuart Savage, together with Ward Cllr Dale Needham.

The 15-minute question time was not utilised.

1. Apologies were received from Cllr Langstaff.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meeting of the 23rd May 2024 were signed as a true record.
4. **Planning Matters**
 - 4.1 The Clerk advised that planning permission is not required for the Parish Council to install a bus shelter. Designs and sizes will be circulated to Councillors for approval.
 - 4.2 Councillors were advised that Planning Application 24/01352/CLE | Certificate of Lawfulness for the existing use of land and buildings for the storage, maintenance, and subsequent sale of industrial equipment (Use Classes B2 and B8) | Enfield Nurseries, Storking Lane, Wilberfoss had been withdrawn.
 - 4.3 Councillors were advised that Planning Application 22/01660/PLF | Retention of garage as built and change of use to garage, plant storage and workshop at ground floor and office at first floor | Boxers Barn, Boxers Cottage, Birker Lane, Wilberfoss had been refused.
 - 4.4 Councillors considered Planning Application 24/01687/PLF | Erection of a two storey extension to side; construction of new door with canopy to side; remove porch to front and side and replace with timber frame canopy; remove existing bay windows and reconstruct with insulated flat roof, UPVC sliding sash windows and brick walling; form new window opening; removal of chimney to rear and erection of a detached garage following removal of covered yard, garage and shed | Hill Farm York Road Wilberfoss East Riding Of Yorkshire YO41 5NL and had no observations to make.
5. Ward Cllr Needham advised that much of the committee work at East Riding of Yorkshire Council has slowed until after the General Election.

He enquired about the Parish Council's experience of the bridge repair works in Stamford Bridge. Cllr Veitch queried why the traffic lights on the A1079 are on the highway and not the verge. Cllr Barnett asked whether the works are running to time and was assured by Cllr Needham that they are, despite local residents' complaints about what appears to be a lack of progress on the project. Cllr Needham advised that as a Ward Councillor he has been allocated £5,000 for projects that meet the criteria of the DIFEY fund and he welcomed applications.

Before responding to the latest correspondence from ERYC Highways regarding SIDS, Cllr Needham offered to speak to the Department about inconsistencies in their reference to the 2016 Regulations. It was interesting to note that Fangfoss Parish Council is also experiencing similar issues with the same member of staff at East Riding of Yorkshire Council. It was queried whether the staff member is simply toeing the party line.
6. The Clerk advised that there had been no urgent decisions taken since the last meeting.
7. **Progress Reports and to address any issues outstanding from previous meetings.**
 - 7.1 The issue of SIDS had been discussed earlier in the meeting and a response to East Riding of Yorkshire Council will be delayed until Cllr Needham has spoken to the Highways Department on the Parish Council's behalf.

- 7.2 The Clerk advised of a balanced objection to the siting of a picnic bench on public open space next to Wilberfoss Beck. Although Councillors were sympathetic to the objection, it was agreed that a picnic bench would be installed and monitored. Should persistent anti-social behaviour be witnessed, the bench will be removed and re-sited.
- 7.3 The Clerk advised that the footbridge linking Becksides to Main Street has been painted and it was acknowledged the execution was welcomed. Amy will move on to the remaining 3 bridges and is due back into the village in mid-July. Cllr Veitch suggested Church Bridge should be the next project, which was supported by full Council.
- 7.4 Cllr Savage was pleased to report that feedback from this year's Elders Party was positive and that he and his wife would be pleased to run the event again next year. It was acknowledged from the feedback that guests' preference was for a summer event again. It was also acknowledged that funds raised to support the event have left a healthy ring-fenced balance. Cllr Veitch proposed a vote of thanks to Cllr Savage, which was supported by full Council.
- 7.5 The Clerk reported that she was in communication with the Litter Picker to arrange a mutually convenient time to meet during the 12-week consultation period. Cllr Veitch will run the meeting and the Clerk will take notes.
- 7.6 The Clerk advised that she and Cllr Veitch met with a resident of Becksides who shared concerns about the drainage works. Having been the Parish Council's project lead, Cllr Veitch was able to give a full account of the work carried out and the effect it will have on water levels. The Clerk asked the resident to send photographic evidence of their fears of the change in design which she will share with the ERYC Project Manager. The Clerk also offered access to the Parish Council's road closure signs, should they be needed at any point in the future.
- 7.7 Cllr Hoyle advised that a meeting of the Quarry Fund Committee is taking place on Tuesday 25th June to sign off the 2023 spend. At that point we should learn what the 2024 allocation is. It was agreed that these funds would contribute towards the cost of the bus shelter on Main Street.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 A discussion took place regarding the Clerk's suggestion of submitting a funding bid to the DIFEY fund for a community and biodiversity project. It was acknowledged that although support has been offered from East Riding of Yorkshire Council's Sustainability Department, some Councillors are keen for the picnic benches to be installed without delay. Cllr Veitch suggested that a project to improve the amenity land be considered in 2025 and in the meantime Ward Cllr Needham offered to put the Parish Council in touch with Greener Pocklington who will audit the land and may provide bird/bat nesting boxes. Greener Pocklington also offer a tree planting service, but it was acknowledged that the existing trees on site need some maintenance in the first instance. The Clerk will order 3 picnic benches and Cllrs have committed to putting them together and siting them. Although slabbed bases were considered, in the first instance the benches will simply be secured to the grass with spikes provided.

It was acknowledged that Footpath 4 needs strimming and the Clerk was asked to chase the Countryside Access Office. Should maintenance work to the public footpaths not be done to the Parish Council's satisfaction, the grounds maintenance contractor will be reinstated. The Clerk advised that the permissive path on Birker Lane will be strimmed imminently.

- 8.2 Cllr Veitch suggested the Parish Council invite the Police Crime Commission to a future meeting. Full council was in agreement.

9. **Councillors' Reports for future Agendas**

- 9.1 It was acknowledged that although there had been no further contact from the developer, it is understood that the proposal for 69 properties off Main Street is still progressing, albeit subject to sign-off of the Local Plan.

10. **Administration Matters**

- 10.1 It was agreed to re-advertise the Parish Council's WhatsApp Channel but reserve the right to cancel it should it not get sufficient community take-up.
- 10.2 The Clerk advised that, following attendance at an ERNLLCA Zoom Webinar on the subject of the 2024 Financial Regulations, she has amended the template to reflect the needs of Wilberfoss Parish Council. Councillors were asked to consider suitable financial limits so that the regulations can be adopted at the next Parish Council meeting. She further advised that she has another Webinar booked relating to website accessibility.

10.3 Councillors agreed to make an attempt to attain Foundation Status in the Local Council Award Scheme and Cllr Wallis offered to assist with the gathering of some paperwork.

11. **Finance** (in accordance with *The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)*) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk).

11.1 The Clerk sought approval of the following payments:-

AR Decorating (painting of the footbridge)	£500.00
Stuart Savage (Elders Party reimbursement)	£21.62
Combined staff salaries	£817.74
Louise Ward (Elders Party reimbursement)	£156.69
Vivien Guyll (Elders Party reimbursement)	£187.66
Clerk's Expenses (Broadband/Mobile)	£69.99
Post Haste (Newsletter production)	£300.00
Wilberfoss Community Centre (Hire Charges)	£27.50
Wilberfoss Community Centre (Elders Party Hire Charges)	£140.00
James Horsley Limited (grounds maintenance)	£517.37
IONOS Cloud Limited (website hosting)	£15.00

11.2 The Clerk notified Councillors of receipt of £500.00 from the D-Day 80th Anniversary Fund which contributed to the cost of the Elders Party.

Meeting closed:- 21.28

The next meeting of Wilberfoss Parish Council will take place on Thursday 18th July 2024 from 7.30 pm

Chair Clerk