

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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## MINUTES

18<sup>th</sup> November 2021

**Present:** Chair Judy Abernethy, Vice Chair David Smith and Councillors Richard Rains, Steve Abernethy, Dominic Johnson, Lynda Hoyle, David Barnett and Michelle Wallis, together with Ward Councillor Paul West.

The 15 minute question time was not utilised.

1. Apologies were received from Cllr Norman.
2. As members of Wilberfoss PFA, the Chair and Cllr Abernethy declared a non-pecuniary interest to item 8.1 on the agenda.
3. The Minutes of the Meetings of the 21<sup>st</sup> October 2021 were signed as a true record.
4. **Planning Matters**
  - 4.1 Councillors considered Planning Application 21/03993/PLF | Erection of a detached garage with home office/playroom at first floor level | Boxers Barn Boxers Cottage Birker Lane Wilberfoss East Riding of Yorkshire and had no observations to make.
  - 4.2 Councillors considered Planning Application 21/03829/PLF | Change of use of outbuilding for use as holiday let and as accommodation for a live-in carer and elderly relative, with associated alterations | 3 Main Street Wilberfoss East Riding of Yorkshire YO41 5NP and had no observations to make.
  - 4.3 Councillors considered Planning Application 21/01872/PLF | Change of use of agricultural land to a dog walking field with associated works and infrastructure (Part-Retrospective) | Land North of Kiddies Corner Day Nursery Storking Lane Wilberfoss East Riding of Yorkshire YO41 5ND and in addition to the concerns raised by the Parish Council on the original application, further concerns were raised about the nursery site being a no dog zone. In addition, it was acknowledged that should the application be passed, there could be safeguarding issues at the children's day nursery. For these reasons, together with the concerns shared prior to this application, the Parish Council called for Ward Councillor Paul West to refer the application to the Planning Committee, taking it off the hands of a planning officer.
  - 4.4 Councillors were notified that permission had been granted for Planning Application 21/03023 | 17B Becks, Wilberfoss.
  - 4.5 Councillors were notified that permission had been granted for Planning Application 21/02366 | Villa Farm, 39 Main Street, Wilberfoss.
5. Ward Cllr Paul West spoke briefly about the Town and Parish Charter which is intended to make collaboration between ERYC representatives and Town and Parish Councils more transparent. A conversation ensued regarding a fenced off hole on Wold View Road. It is the Parish Council's belief that, having dug the hole to correct a gully issue, ERYC discovered that work was necessary to one of the utilities and are waiting for the utility company to carry out work. However, there has been no consultation with the Parish Council and no subsequent update. Ward Cllr West reported on the success of the East Riding of Yorkshire Council's Flood Alleviation programme, which has seen 80% of properties in the county saved from immediate danger of flooding. This represents 8% of the UK total. Large scale works include a bung on The Mile in Pocklington and work at Cottingham. Smaller projects have included flood alleviation at Stamford Bridge. ERYC are also working with farmers to encourage them to plant crops that will soak more water and measures are also being taken to control the combined top water and sewage system.
6. The Clerk advised that there had been no urgent decisions taken since the last meeting.

Action

7. **Progress Reports and to address any issues outstanding from previous meetings**

- 7.1 The Clerk advised that she is liaising with ERYC Highways and the Countryside Access Officer to progress the installation of the two rural benches. The delay has been caused by the need to consult with ERYC Highways and their sub-contractors. Updates will be provided in due course.
- 7.2 Cllr Rains was given the new East Riding flag, which had arrived in the post that day.
- 7.3 A discussion took place regarding the removal of the laurel hedge at the War Memorial Garden. Because of the way in which the hedge was planted, extensive removal of the outer facing leaves and branches will leave substantial gaps in several places. Councillors agreed unanimously that the hedge should be left in place and maintained under the current contract. A discussion took place regarding the privet hedge at the front of the garden which is encroaching on the footpath. The Clerk was asked to speak to James Horsley, the Council's landscaping contractor to see if additional maintenance work could be carried out.

8. **Environment & Community matters** (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).

- 8.1 As a member of the PFA committee, and in the absence of Cllr Norman, the Chair reported that the annual firework display was a huge success, with positive feedback for the display and the children's disco. It's likely that the entry fees will have to increase next year as the fireworks have become more expensive.

The football pitches have been fertilised under the 10-year maintenance contract and repairs to the damaged changing room facilities is ongoing. There has been a complaint about the lighting of the play equipment for disabled users, but it was acknowledged that the lighting aids the use of the CCTV camera.

- 8.2 As Chair of the School Governors Cllr Hoyle reported that, following a recent COVID outbreak, life at school has returned to normal. Festive activities are programmed to go ahead but restrictions will be in place. The majority of the funding necessary to install the MUGA (Multi Use Games Area) has been sourced and planning permission has been granted. Funding for floodlighting still needs to be sourced.

Up to 4 trees on the school site may need to be removed as it is suspected that they are diseased. A professional opinion is currently being sought.

- 8.3 There was a unanimous decision to support Mark Waterfield in his purchase of a shredder. This will slightly increase the hourly rate he would charge the Parish Council for the maintenance work being carried out at Ings Road but it means that the Parish Council will not need to purchase several skips to dispose of the debris. The Clerk has also approached residents on Ings Road who are happy to dispose of some of the debris in their brown bins over the winter months when they will be less used for garden rubbish. Mark will now move on to removing some of the holly on site. It was acknowledged that the site has not been maintained for well over 15 years.
- 8.4 Councillors considered the funding application from Wilberfoss Playing Fields Association to re-surface two of the tennis courts damaged when a helicopter landed on the play area. Cllr Smith objected to the application because permitted use of the tennis courts is restricted to paid members of Wilberfoss Tennis Club. However, consideration will be given to funding the project to the tune of £500 (not the £1,000 requested), subject to details of how the tennis courts could be opened up from time to time for non-paying members.

9. **Councillors Reports for future Agendas**

- 9.1 Cllr Smith advised that he wished to see the re-introduction of the Speedwatch Campaign, subject to finding the required number of volunteers. As a re-cap the group needs to consist of a minimum of 6 members, 3 of whom would go out at a time to record the speed of vehicles at certain approved locations in the village. The Clerk was asked to include a request for volunteers in the Newsletter.
- 9.2 Cllr Rains advised that there has been no further maintenance to the privately-owned hedge on Becksie. The Clerk confirmed that she had reported the issue directly to a member of staff at ERYC. Furthermore, the potholes on Becksie are getting worse and have not been filled.

10. **Administration Matters**

- 10.1 The Clerk was instructed to speak to Zurich Insurance to increase the Parish Council's cover for specific items. This will include the addition of 4 benches and a salt bin. The Chair signed a consent form supplied by East Riding of Yorkshire Council, indicating that the Parish Council would assume responsibility of the rural benches, once installed.

10.2 Councillors were asked to consider Agenda items for the Western Parish Liaison meeting. Any suggestions must not be specific to the Wilberfoss community. A couple of suggestions were made – the re-introduction of the railways network between Beverley and York and development of the A1079. The Chair and Cllr Abernethy agreed to attend the meeting and the Vice Chair advised that he would be willing to attend if numbers weren't limited.

**Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)

11.

11.1 The Clerk/RFO sought payment for the following transactions

Wilberfoss Community Centre (room hire – include Adult Ed community IT training)	£135.00
Combined staff salaries	£674.64
Clerk's telephone and broadband expenses	£184.86
Flying Colours (flag makers) – Clerk's expenses	£110.34
James Horsley Limited (grounds maintenance)	£521.26
The Poppy Appeal	£50.00
Post Haste (newsletter production)	£285.00
ERNLLCA – new Councillor training	£60.00
1&1 IONOS (website hosting and email storage)	£11.99

Meeting closed 20.50

..... Chair Cllr Abernethy ..... Clerk