

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX.

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MINUTES

15th June 2023

Present: Chair Richard Rains and Cllrs David Smith, David Barnett, Michelle Wallis, and Karen Innis, together with Ward Councillor Gareth Shephard.

The 15-minute question time was not utilised.

1. Apologies were received from Cllrs Dominic Johnson, Colin Veitch and Lynda Hoyle. Cllr Mercer was also absent.
2. There were no declarations of interest made by Councillors present.
3. The Minutes of the Meeting of the 18th May 2023 were signed as a true record.

4. **Planning Matters**

4.1 There were no applications for consultation and no decisions to be notified of.

5. Ward Councillor Gareth Shephard was welcomed to the meeting, and he encouraged the Council to bring issues directly to the Ward Councillors who have set up a spreadsheet to monitor progress of reported issues. He advised that he had been contacted by a Wilberfoss resident reporting potholes on Moorfield Way. Some have been filled but others will be added to the upcoming Village Taskforce Walkabout.

The Chair asked Cllr Shephard to seek an update on the proposed A1079 highway scheme and Cllr Smith enquired whether the Access A1079 Action Group and Crime Prevention Panel were still in operation as there has been no contact since the COVID pandemic. Cllr Shephard encouraged communities to report all incidences of anti-social behaviour to 101 and Ward Councillors as there has been a successful intervention in Pocklington recently.

The Chair raised the issue of a lack of communication from East Riding of Yorkshire Council and Yorkshire Water prior to the closure of Main Street recently. The closure meant that the community was not informed that bus services would not be running through the village. Cllr Shephard was asked to pass this on to representatives from East Riding of Yorkshire Council Highways/Planning Departments.

6. No urgent decisions have been taken since the last meeting although the Chair and Clerk had liaised to determine the size and design of the replacement Union flag. This has been purchased and passed to the Parish Council volunteer.

7. **Progress Reports and to address any issues outstanding from previous meetings.**

- 7.1 As well as the aforementioned potholes, a hole to the side of a drain at the junction of Field Head and Birker Lane, which collects standing water, was added to the upcoming Taskforce Walkabout schedule.
- 7.2 Cllrs were appreciative of Cllr Veitch for his offer to lead on the Surface Water Drainage Improvement Scheme, as he has expertise in the field.

8. **Environment & Community Matters (to include Highways & Footways, Health, Education, Policing, Street Lighting and Community Groups)**

- 8.1 Cllr Hoyle was absent from the meeting, so there was no report as Chair of the School Governors.
- 8.2 The Clerk confirmed that the allocation from the 2023-2024 Wilberfoss Quarry Fund is £3,043.85. The Parish Council had previously discussed using the funds to contribute towards the cost of installing speed indicator signs. The Clerk has reached out to neighbouring Parish Councils who have such signage installed to enquire about providers, installers and costs and will report back with her findings.

- 8.3 The Clerk advised that she had spoken to a representative from East Riding of Yorkshire Council about the installation of a litter bin on Birker Lane. It was reported that the refuse collectors are already working to capacity. This is disappointing but it was acknowledged that they had replaced a standard bin with a wheelie bin on the corner of Field Head/Birker Lane recently.
- 8.4 The issue of better communication channels between the Parish Council and East Riding of Yorkshire Council was discussed with Ward Councillor Shephard earlier in the evening. He had agreed to liaise with East Riding Council on the Parish Council's behalf.

9. **Councillors' Reports for future Agendas**

- 9.1 Cllr Innis queried the frequency of the street cleaning services provided by East Riding of Yorkshire Council and acknowledged that there are fewer unsightly weeds along curb edges. The Chair also enquired as to the frequency of the drain flushing. The Clerk will add both queries to the issues raised with Ward Councillors.

10. **Administration Matters**

- 10.1 The Chair gave a brief appraisal of his attendance at the Mayor Making Ceremony in Pocklington and acknowledged it did not offer the networking opportunity he had hoped it would.

- 11. **Finance** *(in accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19)) members of the public will be asked to leave the meeting before details of the employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road and on the parish website (www.wilberfossparish.org.uk)*

- 11.1 The Clerk sought approval of the following payments:-

James Horsley Limited	£565.07
Wilberfoss Community Centre (hire charges)	£16.50
Clerk's Expenses (replacement Union flag)	£148.96
Combined staff wages	£739.03
Poste Haste (Newsletter production)	£300.00
IONOS Cloud Limited (website hosting)	£11.99

Meeting closed:- 20.20

The next meeting of Wilberfoss Parish Council will take place on Thursday 20th July 2023.

Chair Clerk