

WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

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To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 15th August 2024**. Please arrive promptly.

Sarah Wills

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1. To accept apologies on behalf of absent members and consider any applications for the two vacancies that the Council can fill through co-option.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 18th July 2024.
4. **Planning Matters**
 - 4.1 To consider Planning Application 24/002108/PLF| Siting of a Portakabin and construction of associated ramp, steps and balustrade for use in connection with existing day nursery and after school club.

To receive notification of the outcome of Planning Application 24/01687/PLF | Erection of a two-storey extension to side; construction of new door with canopy to side; remove porch to front and side and replace with timber frame canopy; remove existing bay windows and reconstruct with insulated flat roof, upvc sliding sash windows and brick walling; form new window opening; removal of chimney to rear and erection of a detached garage following removal of covered yard, garage and shed | Hill Farm, York Road, Wilberfoss.
5. **Ward Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting to include the crown lifting of trees to provide access to Drainage Board contractors and to facilitate the annual Duck Race.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 To receive any update regarding the installation of a bus shelter on Main Street and to receive notification of the receipt of funds from the Wilberfoss Quarry Fund, which will contribute to the cost.
 - 7.2 To receive any update from Cllr Veitch regarding the painting of village bridges.

- 7.3 To receive any update of the Litter Picker's terms of employment.
- 7.4 To receive any update from the Parish Clerk regarding website accessibility.
- 7.5 To receive notification from the Clerk that she has made a formal request to Costcutter for the reinstatement of a litter bin.
- 7.6 To receive notification from the Clerk that she has liaised with Foss Drainage Board over the removal of weeds in anticipation of the annual Duck Race.
8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).**
- 8.1 To consider sizing up the litter bin at Church Bridge.
- 8.2 To consider agenda items for the Police & Crime Commissioner in anticipation of his visit in September.
- 8.3 To consider any request from the Allotment Association to use funds from ring-fenced monies to cover the cost of a second-hand lawnmower.
- 8.4 To receive notification from the Clerk of funding success for Wilberfoss Community Centre.
9. **Councillors' Reports and items for future Agendas** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
10. **Administration Matters**
- 10.1 Nothing to report at the time of setting the Agenda.
11. **Finance** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfossparish.org.uk.)*
- 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).
- 11.2 To approve the 2024 Financial Regulations, provided by the National Association of Local Councils (NALC)

Clerk/RFO