

.WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

clerk@wilberfoss-pc.gov.uk

www.wilberfoss-pc@gov.uk

To all members of the Council

You are hereby summonsed to attend a meeting of the Wilberfoss Parish Council to be held at Wilberfoss Community Centre at 7.30 pm on **Thursday, 16th January 2025**. Please arrive promptly.

Sarah Wills

Clerk to the Council

PUBLIC QUESTION TIME: Up to 15 minutes will be allocated before the start of the meeting to invite residents to give their views and questions to the Parish Council on issues on this Agenda and, at the discretion of the Chairman, raise issues for future consideration. Members of the public may not take part in the Parish Council meeting itself unless invited to by the Chairman.

AGENDA

1. To accept apologies on behalf of absent members and to consider any applications for the two casual vacancies that exist.
2. To record declarations of [pecuniary and non-pecuniary interest](#) by any member of the council in respect of the agenda items listed below. (*Members declaring interests should identify the agenda item and type of interest being declared*). In addition, to note dispensations given to any member of the Council in respect of the agenda items listed below.
3. To confirm the Minutes of the Wilberfoss Parish Council meeting held on the 21st November 2024.
4. **Planning Matters**
 - 4.1 To consider Planning Application **24/03367/PLF** |Erection of single storey extension to side and rear and two storey extension to rear following demolition of existing conservatory and garage | 20 Fieldhead, Wilberfoss.
 - 4.2 To consider Planning Application **24/02132/PLF** | Siting of a timber lodge for use as an agricultural worker's dwelling (temporary), erection of a toilet/shower block and office/storage building for CS camping and change of use of land for the storage of caravans (Retrospective application) | Egremont Pines Newbridge Lane Wilberfoss.
5. **Ward Councillors' Reports for information:** (*Items raised for discussion will appear on the Agenda for the next meeting*)
6. **Urgent Decisions** To receive notification of any urgent decisions taken since the last meeting, to include the need to purchase additional email storage through the transition of moving website suppliers.
7. **Progress Reports and to address any issues outstanding from previous meetings**
 - 7.1 To receive any update on the purchase of Speed Indicator Devices (SID).
 - 7.2 To receive an update following the Clerk's enquiries about a first aid course.
 - 7.3 To receive any update on the advertising of the Flood Warden Scheme.

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street Lighting and Community Groups).**
 - 8.1 To receive notification of the introduction by East Riding of Yorkshire Council of a Flood Warden Scheme.
 - 8.2 To discuss the recent pothole filling /highway resurfacing in the village.
 - 8.3 To consider a request to re-site the public litter bin at the bottom of Field Head.
 - 8.4 To consider the provision of a footpath/trod from Storking Lane footpath to the kissing gate, offering better access to the amenity land.
9. **Councillors' Reports and items for future Agendas** – *Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future Agendas. Councillors are respectfully reminded that this is not an opportunity for debate or decision making.*
10. **Administration Matters**
 - 10.1 To discuss and set the Annual Precept for 2025/2026.
 - 10.2 To approve the Council's accessibility statement, privacy policy and retentions policy.
 - 10.3 To make changes to the Parish Council's bank signing mandate and contact email.
11. **Finance** *(In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at www.wilberfoss-pc.gov.uk.)*
 - 11.1 The Clerk/RFO to seek Parish Council approval for the payment of any bills owing and to seek authority for the payment of the employees' salaries, together with the reimbursement of administration expenses incurred by employees (if any).

Clerk/RFO